MINUTES

REGULAR MEETING

BEXAR COUNTY ESD 5 FIRE AND RESCUE

July 16, 2020

In compliance with the provision of Chapter 551, Texas Government Code, notice is hereby given that a <u>REGULAR MEETING</u> of the Board of Directors of Bexar County ESD 5 Fire and Rescue was held at 7120 East 6th Street, Somerset, TX 78069 at 6:00 pm on July 16, 2020. This meeting was conducted in person as well as via Zoom Link.
Board members and the public were invited to participate in the meeting by calling 346-248-7799 and entering the meeting ID 87959708937, and password 159223. A recording of the meeting will be made available to the public upon request.

Effective March 16, 2020, Governor Gregg Abbott authorized the temporary suspension of some of the statutory provisions of the Texas Open Meetings Law. This meeting of the Bexar County ESD 5 Fire and Rescue Board of Directors is being held pursuant to this authorization and will limit face-to-face meeting to slow the spread of the Corona Virus (COVID19).

1) **Call the meeting to order and establish a quorum.**
   Meeting was called to order at 6:20 pm and a quorum was established. Board members in attendance were Herschel Postert, Howard Dalros, Andrew Flores, and Robert Pierce (via Zoom). Becky Schneider was absent.

2) **Invocation: Pledge of Allegiance and prayer**
   Pledge led by Director Dalros and prayer led by Director Pierce.

3) **Consent Agenda:**
   a) **Minutes for the Regular Meeting on June 18, 2020**
      Motion cy Director Dalros to accept the Minutes as presented. Seconded by Director Flores. Motion carried.
   b) **Review and approval of financials**
      Motion by Director Flores to approve the financials as presented. Seconded by Director Dalros. Motion carried.

4) **Presentation by Ryan Rosborough of AGCM**
   There was a brief presentation by Ryan Rosborough via Zoom. AGCM works as a contract manager and bills man hours with a "not to exceed" limit. To give a ballpark estimate, he said their fee would be about 3% of the job, noting again, that this is not how they bill.

The Bexar County ESD 5 Fire and Rescue reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter is a closed session. Action, if any, will be taken in open session.

The Bexar County ESD 5 Fire and Rescue is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Requests for accommodation or interpretive services at meetings should be made 48 hours prior to this meeting. Please contact the board president for Bexar County ESD 5 Fire and Rescue at (210) 259-5397.

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5) Chief's Report; including requests for funds, if any; and Department and Operations report with action taken as necessary.

Chief Estep gave his oral and written report on billing, training, staffing, and call volumes. Response times were reported at 6:30 from Station 140, 8:30 from Station 119, and 6:00 from Station 141. Chief Estep reported the new MiniPumper is in the shop but it is Ford warranty work.

6) Action items:

a) Discussion and possible action of Budget amendments for fiscal year 2019 – 2020

Motion by Director Flores to approve the following budget amendments as suggested by Chief Estep:

- *Move $1400 from Bunker Gear to Station 140 Office Supplies*
- *Move $5500 from Uniforms to Station 140 Building Maintenance*
- *Move $2500 from Station 141 Station supplies to Station 141 Utilities*

Motion seconded by Director Dalros. Motion carried.

b) Discussion with action taken as appropriate regarding the future fire station in the Montgomery Road area, and any other matters related thereto

This item was taken in Executive Session citing Texas Government Code 551.071 Consultation with Attorney.

c) Report from committee to look for land for future fire stations (Comm. Pierce, Chief Estep, Comm. Dalros) with action taken if appropriate

Director Dalros reported the Committee has had discussions but there is nothing yet to report.

d) Discussion and possible action regarding the litigation with the Somerset Volunteer Fire Department in reference to Cause No. 2019-CI-08846

This item was taken in Executive Session citing Texas Government Code 551.071 Consultation with Attorney.

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Meeting was called into Executive Session at 6:40 pm for items 6b and 6d.
Meeting resumed in Open Session at 7:09 pm.

Item 6b – No action to be taken.

Item 6d – No action to be taken.

7) Adjourn:

Motion to adjourn by Director Flores. Seconded by Director Dalros. Motion carried. Meeting adjourned at 7:09 pm.

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